

## **Freedom of Information Act 2000 (FOIA)**

### **Decision notice**

**Date:** 11 June 2024

**Public Authority:** Waterbeach Parish Council

**Address:** The Old Pavilion  
Cambridge Road  
Waterbeach  
Cambridge  
CB25 9NJ

**Request:**

The complainant requested the following information from Waterbeach Parish Council on 24 January 2024:

"On the advice of the Information Commission to further request the information previously submitted to you and not answered please see below information request:

Please provide the council minutes

- (i) agreeing to doing a comparison study for the use of contractors,
- (ii) to engage Mr Lee to do this work and
- (iii) to receive the report and the decision made by the Council.

Please provide the council minutes

(i) showing all occasions where contractors have been used in the last 5 years and (ii) showing the justification and costing on each occasion in para.2 (i) above

(iii) the evidence where 'all other councils use contractors' in the same way that WPC do.

Please provide a copy of the report comparing the cost of using WPC own staff against the use of contractors."

**Commissioner's Decision:**

A public authority will breach section 10 of FOIA if it fails to respond to a request within 20 working days. Based on evidence available to the Commissioner, by the date of this notice the public authority has not issued a substantive response to this request. Therefore the Commissioner finds a breach of section 10.

**Steps:**

The public authority must provide a substantive response to the request in accordance with its obligations under FOIA.

The public authority must take this step within 30 calendar days of the date of this decision notice. Failure to comply may result in the Commissioner making written certification of this fact to the High Court pursuant to section 54 of FOIA and may be dealt with as a contempt of court.

**Right of Appeal:**

Either party has the right to appeal against this decision notice to the First-tier Tribunal (Information Rights). Information about the appeals process may be obtained from:

First-tier Tribunal (Information Rights)  
GRC & GRP Tribunals,  
PO Box 9300,  
LEICESTER,  
LE1 8DJ

Tel: 0203 936 8963

Fax: 0870 739 5836

Email: [grc@justice.gov.uk](mailto:grc@justice.gov.uk)

Website: [www.justice.gov.uk/tribunals/general-regulatory-chamber](http://www.justice.gov.uk/tribunals/general-regulatory-chamber)

Any Notice of Appeal should be served on the Tribunal within 28 (calendar) days of the date on which this decision notice is sent.

**Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF**