#### STATUTORY INSTRUMENTS

### 2015 No. 899

### MENTAL CAPACITY, ENGLAND AND WALES

The Lasting Powers of Attorney, Enduring Powers of Attorney and Public Guardian (Amendment) Regulations 2015

Made - - - - 25th March 2015
Laid before Parliament 26th March 2015
Coming into force - - 1st July 2015

The Lord Chancellor makes the following Regulations in exercise of the powers conferred by sections 58(3) and (4), 65(1) and (2) of, and Schedule 1 to, the Mental Capacity Act 2005(1).

#### Citation, commencement and interpretation

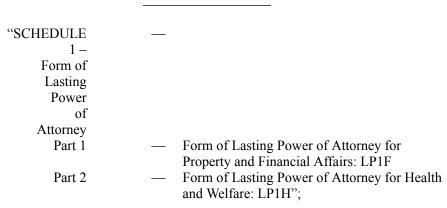
- 1.—(1) These Regulations may be cited as the Lasting Powers of Attorney, Enduring Powers of Attorney and Public Guardian (Amendment) Regulations 2015.
  - (2) These Regulations come into force on 1st July 2015.
  - (3) In these Regulations—
    - (a) "the 2007 Regulations" means the Lasting Powers of Attorney, Enduring Powers of Attorney and Public Guardian Regulations 2007(2); and
    - (b) a reference to a regulation or Schedule by number alone means the regulation or Schedule so numbered in the 2007 Regulations.

#### Amendments to the 2007 Regulations

- **2.** The 2007 Regulations are amended in accordance with regulations 3 to 16 of these Regulations.
- 3. In the list of contents of the 2007 Regulations—
  - (a) in the entry for regulation 6, for "named persons" substitute "people to notify";
  - (b) omit the entry for regulation 7;
  - (c) in the entry for regulation 14, for "named person" substitute "person to notify";
  - (d) for the entry for Schedule 1, substitute—

<sup>(1) 2005</sup> c.9. There are relevant amendments in S.I. 2006/1016, article 2, Schedule 1, paragraphs 30 and 37.

<sup>(2)</sup> S.I. 2007/1253. There are relevant amendments in S.I. 2007/2161 regulations 2, 3; S.I. 2009/1884 regulations 2, 5, Schedule; S.I. 2011/2189, regulations 11, 12, 13, Schedule; S.I. 2013/506, regulations 2, 4, 9 to 12.



- (e) for the entry for Schedule 2, substitute "SCHEDULE 2 Form of Notice of Intention to Register a Lasting Power of Attorney: LPA3";
- (f) for the entry for Schedule 3, substitute "SCHEDULE 3 Form to Register Certain Lasting Powers of Attorney: LP2";
- (g) omit the entry for Schedule 3A;
- (h) for the entry for Schedule 4, substitute—

"SCHEDULE 4 – Form of Notices Application Register Lasting Power of Attorney Form of Notice to Attorney: Application Part 1 to Register a Lasting Power of Attorney: LPA003A Part 2 Form of Notice to Donor: Application to Register a Lasting Power of Attorney LPA003B"; and

- (i) for the entry for Schedule 6, substitute "SCHEDULE 6 Form of Disclaimer by a Proposed or Acting Attorney under a Lasting Power of Attorney: LPA005".
- **4.** In regulation 2(1)—
  - (a) in the definition of "named person"—
    - (i) for "named person", substitute "person to notify"; and
    - (ii) after "means a person who", insert ", under Schedule 1, paragraph 2(1)(c)(i) of the Act,"; and

- (b) in the definition of "prescribed information", at the end of the definition, for "prescribed information", substitute ", "Section 8 Your legal rights and responsibilities".
- **5.** In regulation 6 and in the heading to that regulation, for "named persons", substitute "people to notify".
  - **6.** Omit regulation 7.
  - 7. In regulation 9—
    - (a) in paragraph (3)(a), for "Part A" substitute "Sections 1 to 7";
    - (b) For paragraph (3)(b) substitute—
      - "(b) "(b) subject to paragraph (7), in the presence of a witness—
        - (i) sign Section 9 of the instrument if the instrument is intended to create a lasting power of attorney for property and financial affairs (Form LP1F); or
        - (ii) sign Sections 5 and 9 of the instrument if the instrument is intended to create a lasting power of attorney for health and welfare (Form LP1H);";
    - (c) at the end of paragraph (4)(a), omit ", or";
    - (d) omit paragraph (4)(b);
    - (e) in paragraph (4), for "Part B" substitute "Section 10"; and
    - (f) in paragraph (6), for "Part C" each time it appears substitute "Section 11".
  - 8. In regulation 10, for "("LPA 001")", substitute "(Form LPA3)".
  - **9.** For regulation 11, substitute—

#### "Application for registration

- 11.—(1) An application to the Public Guardian for the registration of an instrument intended to create a lasting power of attorney that is in Form LP1F or LP1H must be made by completion of Sections 12 and 13, the relevant parts of Section 14 and Section 15 of that Form.
- (2) An application to the Public Guardian for the registration of an instrument intended to create a lasting power of attorney that is in a pre-July 2015 form must be made by using Form LP2 set out in Schedule 3 to these Regulations.
- (3) An application to the Public Guardian for the registration of an instrument intended to create a lasting power of attorney where the application is a repeat application ("a reduced fee repeat application") may only be made if—
  - (a) the initial application for the registration of a lasting power of attorney is made on or after 1st October 2011;
  - (b) the initial application was returned to the applicant as invalid;
  - (c) the reduced fee repeat application is submitted for registration within three months of the date on which the initial application was returned to the applicant as invalid; and
  - (d) the reduced fee for such applications applies.
- (4) Where the initial application for the registration of the lasting power of attorney was made in accordance with paragraph (1) using Form LP1F or LP1H, a reduced fee repeat application must also be made by the completion of Form LP1F or LP1H as appropriate, including completion of the repeat application option in Section 14 of that Form.

- (5) Where the initial application for the registration of the lasting power of attorney was made in accordance with paragraph (2) using a pre-July 2015 form, a reduced fee repeat application must be made by the completion of Form LP1F or LP1H as appropriate, including completion of the repeat application option in Section 14 of that Form.
  - (6) Where the instrument to be registered which is sent with the application is neither—
    - (a) the original instrument intended to create the power; nor
    - (b) a certified copy of it,

the Public Guardian must not register the instrument unless the court directs the Public Guardian to do so.

- (7) In this regulation—
  - (a) "pre-July 2015 form" means a valid instrument intended to create a lasting power of attorney that is not in Form LP1F or LP1H but that complies with these Regulations as they were in force immediately before 1st July 2015; and
  - (b) "certified copy" means a photographic or other facsimile copy which is certified as an accurate copy by—
    - (i) the donor; or
    - (ii) a solicitor or notary."
- **10.** In regulation 14(1) and (2) and in the heading to that regulation, for "named person", substitute "person to notify".
  - 11. For Schedule 1, substitute the Schedule contained in Schedule 1 of these Regulations.
  - 12. For Schedule 2, substitute the Schedule contained in Schedule 2 of these Regulations.
  - **13.** For Schedule 3, substitute the Schedule contained in Schedule 3 of these Regulations.
  - 14. Omit Schedule 3A.
  - **15.** For Schedule 4, substitute the Schedule contained in Schedule 4 of these Regulations.
  - **16.** For Schedule 6, substitute the Schedule contained in Schedule 5 of these Regulations.

#### **Transitional provisions**

- 17. A lasting power of attorney executed by the donor before 1st January 2016 in one of the forms prescribed in the Schedules as though it had not been substituted by these Regulations is capable of being a valid instrument, whether or not it has been registered.
- **18.** Subject to regulation 19 of these Regulations, any other instrument executed before 1st January 2016 in one of the forms prescribed in the Schedules as though it had not been substituted by these Regulations is capable of being a valid instrument.
- 19.—(1) An application to register a lasting power of attorney in the form prescribed in Schedule 3 as though it had not been substituted by these Regulations that is executed and received by the Public Guardian before 1st January 2016 is capable of being valid, and regulation 11 applies to such applications as though that regulation had not been substituted by these Regulations.
- (2) Paragraphs (3) and (4) apply in relation to repeat applications to register a lasting power of attorney where the original application to register received by the Public Guardian before 1st January 2016 is returned to the applicant as invalid.
  - (3) Where a repeat application is—
    - (a) in the form set out in Schedule 3A as though it had not been omitted by these Regulations; and

- (b) is executed and received by the Public Guardian before 1st January 2016, that application is capable of being valid and regulation 11 applies to such applications as though that regulation had not been substituted by these Regulations.
- (4) For the avoidance of doubt, where a party wishes to make a repeat application but the repeat application will not be executed and received by the Public Guardian before 1st January 2016, regulation 11(5) applies as it has been substituted by these Regulations.
  - (5) In this regulation, "repeat application" means an application where—
    - (a) the initial application for the registration of a lasting power of attorney is made on or after 1st October 2011;
    - (b) the initial application is returned to the applicant as invalid;
    - (c) the reduced fee repeat application is submitted for registration within three months of the date on which the initial application was returned to the applicant as invalid; and
    - (d) the reduced fee for such applications applies.

Signed by authority of the Lord Chancellor

Simon Hughes Minister of State Ministry of Justice

25th March 2015

#### SCHEDULES

SCHEDULE 1

Regulation 11

"SCHEDULE 1

Regulation 5

Form of Lasting Power of Attorney

#### PART 1

Form of Lasting Power of Attorney for Property and Financial Affairs (Form LP1F)



Helpline 0300 456 0300

### Lasting power of attorney for property and financial affairs

#### Section 1

#### The donor

You are appointing other people to make decisions on your behalf. You are 'the donor'.

Restrictions – you must be at least 18 years old and be able to understand and make decisions for yourself (called 'mental capacity').

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Help?	
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For help with this section, see the Guide, part A1.

Title First names

If you are filling this in for a friend or relative and they can no longer make decisions independently, they can't make an LPA. See the Guide 'Before you start' for more information.

		Control of the Contro		
Any other nam	es you're known b	b <b>y</b> (optional – eg yo	our married name)	
Date of birth				
Day Monti	Year			
Address				
Postcode				
Postcode Email address				

## For OPG office use only

LPA registration date

OPG reference number

# Section 2 **The attorneys**



The people you choose to make decisions for you are called your 'attorneys'. Your attorneys don't need special legal knowledge or training. They should be people you trust and know well. Common choices include your husband, wife or partner, son or daughter, or your best friend.

#### You need at least one attorney, but you can have more.

You'll also be able to choose 'replacement attorneys' in section 4. They can step in if one of the attorneys you appoint here can no longer act for you.

To appoint a trust corporation, fill in the first attorney space and tick the box in that section. They must sign Continuation sheet 4. For more about trust corporations, see the Guide, part A2.

**Restrictions** – Attorneys must be at least 18 years old and must have mental capacity to make decisions. They must not be bankrupt or subject to a debt relief order.

**J Help?** For help with th

For help with this section, see the Guide, part A2.

Title First names	Title First names
Last name (or trust corporation name)	Last name
Date of birth  Day Month Year  Address	Date of birth  Day Month Year  Address
Postcode Email address (optional)	Postcode  Email address (optional)
This attorney is a trust corporation.	
Only valid with the official stamp here.	LPIF Property and financial affairs (04.15)

### Section 2 - continued



Title	First names	Title First names
Last nam	e	Last name
Date of b  Day  Address	irth  Month Year	Date of birth  Day Month Year  Address
Postcode Email add	dress (optional)	Postcode  Email address (optional)
More	e attorneys – I want to appoint more t	than 4 attorneys. Use Continuation sheet 1.

Only valid with the official stamp here.	LPIF Property and financial affairs (04.15)	3

### Section 3 How should your attorneys make decisions?

Helpline 0300 456 0300

You need to choose whether your attorneys can make decisions on their own or must agree some or all decisions unanimously.

Whatever you choose, they must always act in your best interests. I only appointed one attorney (turn to section 4) How do you want your attorneys to work together? (tick one only) Jointly and severally Attorneys can make decisions on their own or together. Most people For help with this choose this option because it's the most practical. Attorneys can get section, see the together to make important decisions if they wish, but can make simple Guide, part A3. or urgent decisions on their own. It's up to the attorneys to choose when they act together or alone. It also means that if one of the attorneys dies or can no longer act, your LPA will still work. If one attorney makes a decision, it has the same effect as if all the attorneys made that decision. Jointly Attorneys must agree unanimously on every decision, however big or small. Remember, some simple decisions could be delayed because it takes time to get the attorneys together. If your attorneys can't agree a decision, then they can only make that decision by going to court. Be careful - if one attorney dies or can no longer act, all your attorneys become unable to act. This is because the law says a group appointed 'jointly' is a single unit. Your LPA will stop working unless you appoint at least one replacement attorney (in section 4). Jointly for some decisions, jointly and severally for other decisions Attorneys must agree unanimously on some decisions, but can make If you choose 'jointly for some others on their own. If you choose this option, you must list the decisions...', you may decisions your attorneys should make jointly and agree unanimously want to take legal on Continuation sheet 2. The wording you use is important. There are advice, particularly if the examples in examples in the Guide, part A3. part A3 of the the Be careful - if one attorney dies or can no longer act, none of your Guide, don't match your needs. attorneys will be able to make any of the decisions you've said should be made jointly. Your LPA will stop working for those decisions unless you appoint at least one replacement attorney (in section 4). Your original attorneys will still be able to make any of the other decisions alongside your replacement attorneys. LP1F Property and financial Only valid with the official stamp here.

affairs (04.15)

# Section 4 Replacement attorneys



#### This section is optional, but we recommend you consider it

Replacement attorneys are a backup in case one of your original attorneys can't make decisions for you any more.

To appoint a trust corporation, fill in the first attorney space below and tick the box in that section. They must sign Continuation sheet 4.

Reasons replacement attorneys step in – if one of your original attorneys dies, loses capacity, no longer wants to be your attorney, becomes bankrupt or subject to a debt relief order or is no longer legally your husband, wife or civil partner.

**Restrictions** – replacement attorneys must be at least 18 years old and have mental capacity to make decisions. They must not be bankrupt or subject to a debt relief order.



affairs (04.15)

For help with this section, see the Guide, part A4.

Title First names	Title First names
Last name (or trust corporation name)	Last name
Date of birth  Day Month Year  Address	Date of birth  Day Month Year  Address
Postcode  This attorney is a trust corporation.	Postcode
More replacements – I want to appoint	more than two replacements. Use Continuation sheet 1.
When and how your replacement Replacement attorneys usually step in when of stops acting for you. If there's more than one reall step in at once. If they fully replace your or will usually act jointly. You can change some a don't. See the Guide, part A4.	ne of your <b>original</b> attorneys  replacement attorney, they will  riginal attorney(s) at once, they  You should consider taking legal advice if you want to change when on how your replacement.
I want to change when or how my attorn	eys can act (optional). Use Continuation sheet 2.
Only valid with the official stamp here.	LP1F Property and financial

## Section 5 When can your attorneys make decisions?

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You can allow your attorneys to make decisions:

- as soon as the LPA has been registered by the Office of the Public Guardian
- only when you don't have mental capacity

While you have mental capacity you will be in control of all decisions affecting you. If you choose the first option, your attorneys can only make decisions on your behalf if you allow them to. They are responsible to you for any decisions you let them make.

Your attorneys must always act in your best interests.

For help with this section, see the

Guide, part A5.

When do you want your atto	orneys to be abl	e to ma	ke decisi	ons?
(tick one only)				

As soon as my LPA has been registered (and also when I don't have mental capacity)

Most people choose this option because it is the most practical.

While you still have mental capacity, your attorneys can only act with your consent. If you later lose capacity, they can continue to act on your behalf for all decisions covered by this LPA.

This option is useful if you are able to make your own decisions but there's another reason you want your attorneys to help you – for example, if you're away on holiday, or if you have a physical condition that makes it difficult to visit the bank, talk on the phone or sign documents.

#### Only when I don't have mental capacity

**Be careful –** this can make your LPA a lot less useful. Your attorneys might be asked to prove you do not have mental capacity each time they try to use this LPA.

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LP1F Property and financial affairs (04.15)

6

#### Section 6

### People to notify when the LPA is registered

# Helpline 0300 456 0300

#### This section is optional

You can let people know that you're going to register your LPA. They can raise any concerns they have about the LPA – for example, if there was any pressure or fraud in making it.

When the LPA is registered, the person applying to register (you or one of your attorneys) must send a notice to each 'person to notify'.

#### You can't put your attorneys or replacement attorneys here.

People to notify can object to the LPA, but only for certain reasons (listed in the notification form LP3). After that, they are no longer involved in the LPA. Choose people who care about your best interests and who would be willing to speak up if they were concerned.



For help with this section, see the Guide, part A6.

Title First names	Title First names
Last name	Last name
Address	Address
Postcode	Postcode
Title First names	Title First names
Last name	Last name
Address	Address
Postcode	Postcode
I want to appoint another person	to notify (maximum is 5) – use Continuation sheet 1.
Only valid with the official stamp here.	LP1F Property and financial affairs (04.15)

## Section 7 **Preferences and instructions**



#### This section is optional

Only valid with the official stamp here.

You can tell your attorneys how you'd **prefer** them to make decisions, or give them specific **instructions** which they must follow when making decisions.

Most people leave this page blank – you can just talk to your attorneys so they understand how you want them to make decisions for you.



#### **Preferences**

Your attorneys don't have to follow your preferences but they should keep them in mind. For examples of preferences, see the Guide, part A7.

For help with this section, see the Guide, part A7.

LP1F Property and financial

affairs (04.15)

references – use words like 'prefer' and 'would like'	
I need more space – use Continuation sheet 2.	
nstructions	If you want to give
our attorneys will have to follow your instructions exactly. For examples	instructions, you may want to take
f instructions, see the Guide, part A7.	legal advice.
Be careful – if you give instructions that are not legally correct they would ave to be removed before your LPA could be registered.	
nstructions – use words like 'must' and 'have to'	
istructions – use words like must and have to	
I need more space – use Continuation sheet 2.	
Theed more space—use continuation silect 2.	

#### Section 8

#### Your legal rights and responsibilities

## Helpline 0300 456 0300

#### Everyone signing the LPA must read this information

In sections 9 to 11, you, the certificate provider, all your attorneys and your replacement attorneys must sign this lasting power of attorney to form a legal agreement between you (a deed).

By signing this lasting power of attorney, you (the donor) are appointing people (attorneys) to make decisions for you.

LPAs are governed by the Mental Capacity Act 2005 (MCA), regulations made under it and the MCA Code of Practice. Attorneys must have regard to these documents. The Code of Practice is available from www.gov.uk/ opg/mca-code or from The Stationery Office.

#### Your attorneys must follow the principles of the Mental Capacity Act:

- 1. Your attorneys must assume that you can make your own decisions unless it is established that you cannot do so.
- 2. Your attorneys must help you to make as many of your own decisions as you can. They must take all practical steps to help you to make a decision. They can only treat you as unable to make a decision if they have not succeeded in helping you make a decision through those steps.
- 3. Your attorneys must not treat you as unable to make a decision simply because you make an unwise decision.
- 4. Your attorneys must act and make decisions in your best interests when you are unable to make a decision.
- 5. Before your attorneys make a decision or act for you, they must consider whether they can make the decision or act in a way that is less restrictive of your rights and freedom but still achieves the purpose.

Your attorneys must always act in your best interests. This is explained in the Application guide, part A8, and defined in the MCA Code of Practice.

#### Before this LPA can be used:

- it must be registered by the Office of the Public Guardian (OPG)
- it may be limited to when you don't have mental capacity, according to your choice in section 5

Cancelling your LPA: You can cancel this LPA at any time, as long as you have mental capacity to do so. It doesn't matter if the LPA has been registered or not. For more information, see the Guide, part D.

Your will and your LPA: Your attorneys cannot use this LPA to change your will. This LPA will expire when you die. Your attorneys must then send the registered LPA, any certified copies and a copy of your death certificate to the Office of the Public Guardian.

Data protection: For information about how OPG uses your personal data, see the Guide, part D.

For help with this section, see the Guide, part A8.

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LP1F Property and financial

## Section 9 **Signature: donor**

#### By signing on this page I confirm all of the following:

- I have read this lasting power of attorney (LPA) including section 8
   'Your legal rights and responsibilities', or I have had it read to me
- I appoint and give my attorneys authority to make decisions about my property and financial affairs, including when I cannot act for myself because I lack mental capacity, subject to the terms of this LPA and to the provisions of the Mental Capacity Act 2005
- I have either appointed people to notify (in section 6) or I have chosen not to notify anyone when the LPA is registered
- I agree to the information I've provided being used by the Office of the Public Guardian in carrying out its duties





10 and 11.

Sign this page (and any continuation sheets) before anyone signs sections

#### Donor Witness Signed (or marked) by the person giving this The witness must not be an attorney or lasting power of attorney and delivered as a deed. replacement attorney appointed under this LPA, and must be aged 18 or over. Signature or mark Signature or mark Date signed or marked Full name of witness Day Month Year Address If you have used Continuation sheets 1 or 2 you must sign and date each continuation sheet at the same time as you sign this page. If you can't sign this LPA you can make a mark Postcode instead. If you can't sign or make a mark you can instruct someone else to sign for you, using Continuation sheet 3.

Help? For help with this section, see the Guide, part A9.

Only valid with the official stamp here.	LP1F Property and financial affairs (04.15)	10

### Section 10 Signature: certificate provider





#### Only sign this section after the donor has signed section 9

The 'certificate provider' signs to confirm they've discussed the lasting power of attorney (LPA) with the donor, that the donor understands what they're doing and that nobody is forcing them to do it. The 'certificate provider' should be either:

- someone who has known the donor personally for at least 2 years, such as a friend, neighbour, colleague or former colleague
- someone with relevant professional skills, such as the donor's GP, a healthcare professional or a solicitor

A certificate provider can't be one of the attorneys.

For help with this section, see the Guide, part A10.

#### Certificate provider's statement

I certify that, as far as I'm aware, at the time of signing section 9:

- the donor understood the purpose of this LPA and the scope of the authority conferred under it
- no fraud or undue pressure is being used to induce the donor to create this LPA
- there is nothing else which would prevent this LPA from being created by the completion of this instrument

By signing this section I confirm that:

- I am aged 18 or over
- · I have read this LPA, including section 8 'Your legal rights and responsibilities'
- there is no restriction on my acting as a certificate provider
- the donor has chosen me as someone who has known them personally for at least 2 years OR
- the donor has chosen me as a person with relevant professional skills and expertise

**Restrictions** – the certificate provider must not be:

- an attorney or replacement attorney named in this LPA or any other LPA or enduring power of attorney for the donor
- a member of the donor's family or of one of the attorneys' families, including husbands, wives, civil partners, in-laws and step-relatives
- · an unmarried partner, boyfriend or girlfriend of either the donor or one of the attorneys (whether or not they live at the same address)
- · the donor's or an attorney's business partner
- the donor's or an attorney's employee
- an owner, manager, director or employee of a care home where the donor lives

Last name			
Address			
Postcode			
Signature	or mark		

Only valid with the official stamp here.	LP1F Property and financial affairs (04.15)	11





#### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page – make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

• I am aged 18 or over

Attorney or replacement attorney Signed (or marked) by the attorney or replacement attorney and delivered as a deed.

Year

First names

Only valid with the official stamp here.

Signature or mark

Date signed or marked

Day

Title

Last name

- $\bullet$  I have read this lasting power of attorney (LPA) including section 8'Your legal rights and responsibilities', or I have had it read to me
- I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered and at the time indicated in section 5 of this LPA

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens.

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0300 456 0300	

Help?

For help with this

section, see the

Guide, part A11.

Witness	
	ss must not be the donor of this LPA
and must	be aged 18 or over.
Signature	or mark
Full name	s of witness
Address	
Postcode	

LP1F Property and financial

affairs (04.15)

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#### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page – make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

• I am aged 18 or over

Attorney or replacement attorney Signed (or marked) by the attorney or replacement attorney and delivered as a deed.

Year

First names

Only valid with the official stamp here.

Signature or mark

Date signed or marked

Day

Title

Last name

- $\bullet$  I have read this lasting power of attorney (LPA) including section 8'Your legal rights and responsibilities', or I have had it read to me
- I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered and at the time indicated in section 5 of this LPA

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if thi

Helpline	4
0300 456 0300	

Help?

For help with this

section, see the

Guide, part A11.

Vitness	
The witness must not be	
and must be aged 18 or o	over.
Signature or mark	
Full names of witness	
Address	
Postcode	

LP1F Property and financial

affairs (04.15)

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1	×





## Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page — make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

- I am aged 18 or over
- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- ullet I can make decisions and act only when this LPA has been registered and at the time indicated in section 5 of this LPA

**Further statement by a replacement attorney:** I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens.

For help with this section, see the Guide, part A11.

Help?

Only valid with the official stamp here.	LPIF Property and financial affairs (04.15)
	Postcode
Date signed or marked  Day Month Year  Fitle First names  Last name	Full names of witness  Address
eplacement attorney and delivered as a deed. Signature or mark	and must be aged 18 or over.  Signature or mark
Attorney or replacement attorney  Signed (or marked) by the attorney or	Witness The witness must not be the donor of this LPA.





#### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page – make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

• I am aged 18 or over

Attorney or replacement attorney Signed (or marked) by the attorney or replacement attorney and delivered as a deed.

Year

First names

Only valid with the official stamp here.

Signature or mark

Date signed or marked

Day

Title

Last name

- ullet I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered and at the time indicated in section 5 of this LPA

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens.

Helpline 🆣	
0300 456 0300	

Help?

For help with this

section, see the

Guide, part A11.

	ess must not be aged 18	or of this LPA
Signature		
Full name	s of witness	
Address		
Postcode		

LP1F Property and financial

affairs (04.15)



### Now register your LPA

Before the LPA can be used, it **must** be registered by the Office of the Public Guardian (OPG). Continue filling in this form to register the LPA. See part B of the Guide.

#### People to notify

If there are any 'people to notify' listed in section 6, you must notify them that you are registering the LPA now. See part C of the Guide.

Fill in and send each of them a copy of the form to notify people – LP3.

When you sign section 15 of this form, you are confirming that you've sent forms to the 'people to notify'.

#### Register now

You do not have to register immediately, but it's a good idea in case you've made any mistakes. If you delay until after the donor loses mental capacity, it will be impossible to fix any errors. This could make the whole LPA invalid and it will not be possible to register or use it.

## Register your lasting power of attorney



#### Section 12

### The applicant

You can only apply to register if you are either the donor or attorney(s) for this LPA. The donor and attorney(s) should not apply together.

	\ Help?
<b>Donor</b> – the donor needs to sign section 15	<b>4</b>
Attorney(s) – If the attorneys were appointed jointly (in section 3) then they all need to sign section 15. Otherwise, only one of the attorneys needs to sign	For help with this section, see the Guide, part B2.
attorneys needs to sign	duide, part bz

the LPA. Don't include any attorneys who are not applying.

Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year	Date of birth  Day Month Year
Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year	Date of birth  Day Month Year

LP1F Register your LPA (04.15)

# Section 13 Who do you want to receive the LPA?

Helpline 0300 456 0300

We need to know who to send the LPA to once it is registered. We might also need to contact someone with questions about the application.

**We already have the addresses** of the donor and attorneys, so you don't have to repeat any of those here, unless they have changed.

The donor  An attorney (write name below)	- Halia
Other (write name and address below)	↓ Help?
First names	For help with thi section, see the
Last name	Guide, part B3.
Last Hame	
Company (optional)	
Address	
Postcode	
How would the person above prefer to be contacted?	
You can choose more than one.	
You can choose more than one.	
You can choose more than one.  Post	

LP1F Register your LPA (04.15)

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## Section 14 **Application fee**

There's a fee for registering a lasting power of attorney – the amount is shown on the cover sheet of this form or on form LPA120.

The fee changes from time to time. You can check you are paying the correct amount at www.gov.uk/power-of-attorney/how-much-it-costs or call 0300 456 0300. The Office of the Public Guardian can't register your LPA until you have paid the fee.



How would y	ou like to pay?	
Card	For security, <b>don't</b> write your credit or debit card details here. We'll contact you to process the payment.	Help?
	Your phone number	For help with this
		section, see the
Cheque	Enclose a cheque with your application.	Guide, part B4.
Reduced app	lication fee	
	as a low income, you may not have to pay the full amount. See	
the Guide, pa	rt B4 for details.	
I want to	apply to pay a reduced fee	
	ed to fill in form LPA120 and include it with your application. o <b>need to send proof</b> that the donor is eligible to pay a fee.	
Are you maki	ng a repeat application?	
Guardian said	ady applied to register an LPA and the Office of the Public I that it was not possible to register it, you can apply again ths and pay a reduced fee.	
l'm maki	ng a repeat application	
Case nur	nber	
For OPG offic	ce use only	
Payment refe	rence	
Payment date	e Amount	
Day Mon	th Year	

LP1F Register your LPA (04.15)

19

## Section 15 **Signature**





Do not sign this section until after sections 9, 10 and 11 have been signed.

The person applying to register the LPA (see section 12) must sign and date this section. This is either the donor or attorney(s) but not both together.

If the **attorneys** are applying to register the LPA and they were appointed to act **jointly** (in section 3), they must all sign.

#### By signing this section I confirm the following:

- $\bullet$  I apply to register the LPA that accompanies this application
- I have informed 'people to notify' named in section 6 of the LPA (if any) of my intention to register the LPA
- I certify that the information in this form is correct to the best of my knowledge and belief



For help with this section, see the Guide, part B5.

Signature or mark	Signature or mark
Date signed  Day Month Year	Date signed  Day Month Year
Signature or mark	Signature or mark
Date signed	Date signed
Day Month Year	Day Month Year

If more than 4 attorneys need to sign, make copies of this page.

LP1F Register your LPA (04.15)

Continuation sheet 1  Additional people	Helpline 0300 456 0300 <b>●</b>
Use this page if told to in section 2, 4 or 6 of the of attorney form.  If you use this page, you must sign it.	For help with this section, see the Guide, parts A2, A4 and A6.
Attorney LPA section 2  Replacement attorney LPA section 4  Person to notify LPA section 6	Attorney LPA section 2 Replacement attorney LPA section 4 Person to notify LPA section 6
Title First names	Title First names
Last name	Last name
Date of birth (not required for 'person to notify')  Day Month Year  Address	Date of birth (not required for 'person to notify')  Day Month Year  Address
Postcode Email address (optional)	Postcode Email address (optional)
<b>Donor</b> You must sign here before you sign section 9 of t Full name	the LPA, or on the same day.
	Date signed or marked  Day Month Year
Only valid with the official stamp here.	LPC Continuation sheet 1 (04.)

Continuation sheet 1  Additional people	Helpline 0300 456 0300
Use this page if told to in section 2, 4 or 6 of the lagon of the lago	
Attorney LPA section 2 Replacement attorney LPA section 4 Person to notify LPA section 6  Title First names Last name	A4 and A6.  Attorney LPA section 2 Replacement attorney LPA section 4 Person to notify LPA section 6  Title First names Last name
Date of birth (not required for 'person to notify')  Day Month Year  Address	Date of birth (not required for 'person to notify')  Day Month Year  Address
Postcode Email address (optional)	Postcode Email address (optional)
Donor You must sign here before you sign section 9 of th Full name Signature or mark Da	e LPA, or on the same day.
Only valid with the official stamp here.	y Month Year  LPC Continuation sheet 1 (04.15

Continuation sheet 2
<b>Additional information</b>



Use this page if told to in section 3, 4 or 7 of the lasting power of attorney form.



If you use this page, you must sign it.

/hat additional information are you se a fresh copy of this page for each  Decisions attorneys should make  How replacement attorneys step  Preferences LPA section 7  Instructions LPA section 7	type of additional information  e jointly LPA section 3	Help? For help with this section, see the Guide, parts A3, A4 and A7.
Donor 'ou must sign here before you sign se 'ull name	ction 9 of the LPA, or on the same d	ay.
Signature or mark	Date signed or marked  Day Month Year	

## Continuation sheet 2 Additional information



Use this page if told to in section 3, 4 or 7 of the lasting power of attorney form.



If you use this page, you must sign it.

How replacement attorneys step in and act LPA section 4  Preferences LPA section 7  Guide, parts A3, A4 and A7.  Instructions LPA section 7  A4 and A7.	Ise a fresh copy of this page for each type of additional informati  Decisions attorneys should make jointly LPA section 3	For help with this
Instructions LPA section 7  A4 and A7.  Donor  You must sign here before you sign section 9 of the LPA, or on the same day.  Full name		section, see the
Donor  You must sign here before you sign section 9 of the LPA, or on the same day.  You'll name		
fou must sign here before you sign section 9 of the LPA, or on the same day.  Full name  Signature or mark  Date signed or marked		
	Donor	
ignature or mark Date signed or marked	ou must sign here before you sign section 9 of the LPA, or on the	e same day.
Day Month Year	ou must sign here before you sign section 9 of the LPA, or on the	same day.

## Continuation sheet 3 If the donor cannot sign or mark





Only fill in this page if the donor cannot sign or make a mark in section 9 of the lasting power of attorney form

Full name	Witnesses must <b>not</b> be attorneys or
	replacement attorneys appointed under
	this LPA and must be aged 18 or over.
Signatory	Signature or mark of first witness
You must:	
<ul> <li>sign in the donor's presence and in the presence of 2 witnesses</li> </ul>	Full name of first witness
• sign in your own name	
not also be a witness to this LPA	Address of first witness
• sign any copies of Continuation Sheet 1 and 2 used in this LPA at the same time	Address of first witness
If the LPA is for health and care decisions:	
<ul> <li>you must also sign and date either Option         A or Option B of Section 5, as directed         by the donor     </li> </ul>	Postcode
your signature in Section 5 must be witnessed	Signature or mark of second witness
Signed as a deed and delivered in the presence of and at the direction of the person giving this lasting power of attorney and in the presence of two witnesses.	Full name of second witness
Signature or mark	
	Address of second witness
Full name of person signing	
Date signed or marked	Postcode
Day Month Year	
For help with this section, see the Guide, part A9.	
1,7-7	
Only valid with the official stamp here.	LPC Continuation sheet 3 (04.15)

#### Continuation sheet 4

#### Trust corporation appointed as an attorney



Only use this page if the donor has appointed a trust corporation as an attorney or replacement attorney

By execution of this deed the trust corporation understands and confirms all of the following:

- It has read this lasting power of attorney (LPA), including section 8 'Your legal rights and responsibilities'.
- It has a duty to act based on the principles of the

  Mental Capacity Act 2005 and to have regard
  to the Mental Capacity Act Code of Practice.

  Company registration number
- It can make decisions and act only when this LPA has been registered.
- It must make decisions and act in the best interests of the person giving this LPA.
- It is not going through winding-up proceedings.
- It can spend money to make gifts but only to charities or on customary occasions such as birthdays, and for reasonable amounts, with regard to size of the donor's estate.
- It has a duty to keep accounts and financial records and produce them to the Office of the Public Guardian or to the Court of Protection on request.
- It can make decisions and act regarding the donor's property and financial affairs only at the time indicated in section 5 of this LPA.

Further statement by a trust corporation acting as a replacement attorney: It has the authority to act under this LPA only after an original attorney's appointment is terminated. It must notify the Public Guardian if that happens.



corpo given	are author ration ac in this co r of attori	ting Intini	as atte	orney	whos	e deta	ls are
Signe	d as a de	ed a	nd de	livere	d by:		
Signa	ture of fir	st aı	uthoris	ed pe	erson		
Day	signed or Monti	1	Year	orised	] ]	on (if)	required
Full n	ame of se	con	d auth	orised	d pers	on (if	required
Date	signed or	mar	ked (if	requir	ed)		

Only valid with the official stamp here.

LPC Continuation sheet 4 (04.15)

### PART 2

Form of Lasting Power of Attorney for Health and Welfare (Form LP1H)

Office of the Public Guardian	Helpline 0300 456 0300
Lasting power of attorney for health and welfare	
Section 1 The donor	Help?
You are appointing other people to make decisions on your behalf. You are 'the donor'.  Restrictions – you must be at least 18 years old and be able to understand and make decisions for yourself (called 'mental capacity').	For help with this section, see the Guide, part A1.
Title First names	If you are filling this in for a friend or relative and they can no longer make
Last name	decisions independently, they can't make an LPA. See the Guide 'Before you start' for more information.
Any other names you're known by (optional - eg your married name)  Date of birth  Day Month Year  Address  Postcode  Email address (optional)  For OPG office use only  LPA registration date OPG reference number  Day Month Year	
Only valid with the official stamp here.	LP1H Health and welfare (04.15)

## Section 2 **The attorneys**

Helpline 0300 456 0300 •

The people you choose to make decisions for you are called your 'attorneys'. Your attorneys don't need special legal knowledge or training. They should be people you trust and know well. Common choices include your husband, wife or partner, son or daughter, or your best friend.



#### You need at least one attorney, but you can have more.

You'll also be able to choose 'replacement attorneys' in section 4. They can step in if one of the attorneys you appoint here can no longer act for you.

**Restrictions** – Attorneys must be at least 18 years old and must have mental capacity to make decisions.

For help with this section, see the Guide, part A2.

Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year  Address	Date of birth  Day Month Year  Address
Postcode Email address (optional)	Postcode  Email address (optional)

Only valid with the official stamp here.

LPIH Health and welfare (04.15)
2

### Section 2 - continued



Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year  Address	Date of birth  Day Month Year  Address
Postcode	Postcode
Email address (optional)	Email address (optional)

Only valid with the official stamp here.	_	LP1H Health and welfare (04.15)
		3
	:	

#### Section 3

### How should your attorneys make decisions?

Helpline 0300 456 0300

You need to choose whether your attorneys can make decisions on their own or must agree some or all decisions unanimously.

Whatever you choose, they must always act in your best interests. I only appointed one attorney (turn to section 4) How do you want your attorneys to work together? (tick one only) Jointly and severally Attorneys can make decisions on their own or together. Most people choose this option because it's the most practical. Attorneys can get For help with this together to make important decisions if they wish, but can make simple section, see the or urgent decisions on their own. It's up to the attorneys to choose when Guide, part A3. they act together or alone. It also means that if one of the attorneys dies or can no longer act, your LPA will still work. If one attorney makes a decision, it has the same effect as if all the attorneys made that decision. Jointly Attorneys must agree unanimously on every decision, however big or small. Remember, some simple decisions could be delayed because it takes time to get the attorneys together. If your attorneys can't agree a decision, then they can only make that decision by going to court. Be careful - if one attorney dies or can no longer act, all your attorneys become unable to act. This is because the law says a group appointed 'jointly' is a single unit. Your LPA will stop working unless you appoint at least one replacement attorney (in section 4). Jointly for some decisions, jointly and severally for other decisions If you choose 'jointly for some decisions...', Attorneys must agree unanimously on some decisions, but can make you may want to others on their own. If you choose this option, you must list the take legal advice, decisions your attorneys should make jointly and agree unanimously particularly if the examples in part A3 on Continuation sheet 2. The wording you use is important. There are of the Guide don't examples in the Guide, part A3. match your needs. Be careful - if one of your attorneys dies or can no longer act, none of your attorneys will be able to make any of the decisions you've said should be made jointly. Your LPA will stop working for those decisions unless you appoint at least one replacement attorney (in section 4).

Only valid with the official stamp here.

alongside your replacement attorneys.

LP1H Health and welfare (04.15)

4

Your original attorneys will still be able to make any of the other decisions

## Section 4 Replacement attorneys

### Helpline 0300 456 0300

#### This section is optional, but we recommend you consider it

Replacement attorneys are a backup in case one of your original attorneys can't make decisions for you any more.

**Reasons replacement attorneys step in –** if one of your original attorneys dies, loses capacity, no longer wants to be your attorney or is no longer legally your husband, wife or civil partner.

**Restrictions** – replacement attorneys must be at least 18 years old and have mental capacity to make decisions.



For help with this section, see the Guide, part A4.

Title First names	Title F	First names
Last name	Last name	
Date of birth  Day Month Year  Address	Date of bir	th  Nonth Year
Postcode	Postcode	
When and how your replacement Replacement attorneys usually step in when a stops acting for you. If there's more than one will all step in at once. If they fully replace yo they will usually act jointly. You can change so people don't. See the Guide, part A4.	attorneys can a one of your original a replacement attorn our original attorney(s	act attorneys ey, they s) at once,  You should consider taking legal advice if you want to change how your replacement
I want to change when or how my attorned	eys can act (optional	). Use Continuation sheet 2.
Only valid with the official stamp here.		LP1H Health and welfare (04.15)

### Section 5 Life-sustaining treatment





### This is an important part of your LPA.

You must choose whether your attorneys can give or refuse consent to life-sustaining treatment on your behalf.

Life-sustaining treatment means care, surgery, medicine or other help from doctors that's needed to keep you alive, for example:

- $\bullet$  a serious operation, such as a heart bypass or organ transplant
- · cancer treatment
- artificial nutrition or hydration (food or water given other than by mouth)

Whether some treatments are life-sustaining depends on the situation. If you had pneumonia, a simple course of antibiotics could be life-sustaining.

Decisions about life-sustaining treatment can be needed in unexpected circumstances, such as a routine operation that didn't go as planned.

You can use section 7 of this LPA to let your attorneys know more about your preferences in particular circumstances (this is optional).



For help with this section, including how your LPA relates to an 'advance decision', see the Guide, part A5.

Who do you want to make decisions about life-su	a and a control of the control of th
Option A – I give my attorneys authority to give or refuse consent to life-sustaining treatment on my behalf.	Option B – I do not give my attorneys authority to give or refuse consent to life-sustaining treatment on my behalf.
If you choose this option, your attorneys can speak to doctors on your behalf as if they were you.	If you choose this option, your doctors will take into account the views of the attorneys and of people who are interested in your welfare as well as any written statement you may have made, where it is practical and appropriate.
Signature or mark	Signature or mark
Date signed or marked  Day Month Year	Date signed or marked  Day Month Year
Witness The witness must not be an attorney or replacement attorney appointed under this LPA, and must be aged 18 or over.	Full name of witness
Signature or mark	Address
	Postcode
Only valid with the official stamp here.	LP1H Health and welfare (04.15)

### People to notify when the LPA is registered



### This section is optional

You can let people know that you're going to register your LPA. They can raise any concerns they have about the LPA – for example, if there was any pressure or fraud in making it.

When the LPA is registered, the person applying to register (you or one of your attorneys) must send a notice to each 'person to notify'.

#### You can't put your attorneys or replacement attorneys here.

People to notify can object to the LPA, but only for certain reasons (listed in the notification form LP3). After that, they are no longer involved in the LPA. Choose people who care about your best interests and who would be willing to speak up if they were concerned.



For help with this section, see the Guide, part A6.

Title First names	Title First names
.ast name	Last name
Address	Address
Postcode	Postcode
itle First names	Title First names
ast name	Last name
address	Address
ostcode	Postcode
I want to appoint another person to noti	fy (maximum is 5) – use Continuation sheet 1.
Only valid with the official stamp here.	LPIH Health and welfare (04.15)

### Section 7 **Preferences and instructions**



### This section is optional

You can tell your attorneys how you'd **prefer** them to make decisions, or give them specific **instructions** which they must follow when making decisions.

Most people leave this page blank – you can just talk to your attorneys so they understand how you want them to make decisions for you.



### **Help:**For help with this section, see the

Guide, part A7.

### **Preferences**

Your attorneys don't have to follow your preferences but they should keep them in mind. For examples of preferences, see the Guide, part A7.

### Instructions

Your attorneys will have to follow your instructions exactly. For examples of instructions, see the Guide, part A7.



**Be careful** – if you give instructions that are not legally correct they would have to be removed before your LPA could be registered.

se neusemens usemen sê bê bûbê bê bû bê bê		
	hainaiche fachataide de chaire de chair	

I need more space – use Continuation sheet 2.		
Only valid with the official stamp here.	· .	LP1H Health and welfare (04.15)
	:	8

### Your legal rights and responsibilities

### Helpline 0300 456 0300

### Everyone signing the LPA must read this information

In sections 9 to 11, you, the certificate provider, all your attorneys and your replacement attorneys must sign this lasting power of attorney to form a legal agreement between you (a deed).

By signing this lasting power of attorney, you (the donor) are appointing people (attorneys) to make decisions for you.

LPAs are governed by the Mental Capacity Act 2005 (MCA), regulations made under it and the MCA Code of Practice. Attorneys must have regard to these documents. The Code of Practice is available from www.gov.uk/ opg/mca-code or from The Stationery Office.

#### Your attorneys must follow the principles of the Mental Capacity Act:

- 1. Your attorneys must assume that you can make your own decisions unless it is established that you cannot do so.
- 2. Your attorneys must help you to make as many of your own decisions as you can. They must take all practical steps to help you to make a decision. They can only treat you as unable to make a decision if they have not succeeded in helping you make a decision through those steps.
- 3. Your attorneys must not treat you as unable to make a decision simply because you make an unwise decision.
- 4. Your attorneys must act and make decisions in your best interests when you are unable to make a decision.
- 5. Before your attorneys make a decision or act for you, they must consider whether they can make the decision or act in a way that is less restrictive of your rights and freedom but still achieves the purpose.

Your attorneys must always act in your best interests. This is explained in the Application guide, part A8, and defined in the MCA Code of Practice.

Before this LPA can be used it must be registered by the Office of the Public Guardian (OPG). Your attorneys can only use this LPA if you don't have mental capacity.

Cancelling your LPA: You can cancel this LPA at any time, as long as you have mental capacity to do so. It doesn't matter if the LPA has been registered or not. For more information, see the Guide, part D.

Your will and your LPA: Your attorneys cannot use this LPA to change your will. This LPA will expire when you die. Your attorneys must then send the registered LPA, any certified copies and a copy of your death certificate to the Office of the Public Guardian.

Data protection: For information about how OPG uses your personal data, see the Guide, Part D.

For help with this section, see the Guide, part A8.

Only valid with the official stamp here.

LP1H Health and welfare (04.15)

### Signature: donor

### By signing on this page I confirm all of the following:

- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- I appoint and give my attorneys authority to make decisions about my health and welfare, when I cannot act for myself because I lack mental capacity, subject to the terms of this LPA and to the provisions of the Mental Capacity Act 2005
- I confirm I have chosen either Option A or Option B about life sustaining treatment in section 5 of this LPA
- I have either appointed people to notify (in section 6) or I have chosen not to notify anyone when the LPA is registered
- I agree to the information I've provided being used by the Office of the Public Guardian in carrying out its duties





### Be careful

Sign this page and page 5 (and any continuation sheets) before anyone signs sections 10 and 11.

Donor	Witness
Signed (or marked) by the person giving this lasting power of attorney and delivered as a deed.	The witness must not be an attorney or replacement attorney appointed under this LPA, and must be aged 18 or over.
Signature or mark	Signature or mark
Date signed or marked	Full name of witness
Day Month Year  You must also sign Section 5 (page 6) at the same time as you sign this page.  If you have used Continuation sheets 1 or 2 you	Address
must sign and date each continuation sheet at the same time as you sign this page.	Postcode
If you can't sign this LPA you can make a mark instead. If you can't sign or make a mark you can instruct someone else to sign for you, using Continuation sheet 3.	Help? For help with this section, see the Guide, part A9.

### Signature: certificate provider





### Only sign this section after the donor has signed section 9

The 'certificate provider' signs to confirm they've discussed the lasting power of attorney (LPA) with the donor, that the donor understands what they're doing and that nobody is forcing them to do it. The 'certificate provider' should be either:

- someone who has known the donor personally for at least 2 years, such as a friend, neighbour, colleague or former colleague
- · someone with relevant professional skills, such as the donor's GP, a healthcare professional or a solicitor

A certificate provider can't be one of the attorneys.



For help with this section, see the Guide, part A10.

### Certificate provider's statement

I certify that, as far as I'm aware, at the time of signing section 9:

- the donor understood the purpose of this LPA and the scope of the authority conferred under it
- no fraud or undue pressure is being used to induce the donor to create this LPA
- there is nothing else which would prevent this LPA from being created by the completion of this instrument Certificate provider

By signing this section I confirm that:

- I am aged 18 or over
- I have read this LPA, including section 8 'Your legal rights and responsibilities'
- · there is no restriction on my acting as a certificate provider
- the donor has chosen me as someone who has known them personally for at least 2 years OR
- · the donor has chosen me as a person with relevant professional skills and expertise

Restrictions – the certificate provider must not be:

- · an attorney or replacement attorney named in this LPA or any other LPA or enduring power of attorney for the donor
- a member of the donor's family or of one of the attorneys' families, including husbands, wives, civil partners, in-laws and step-relatives
- · an unmarried partner, boyfriend or girlfriend of either the donor or one of the attorneys (whether or not they live at the same address)
- · the donor's or an attorney's business partner
- the donor's or an attorney's employee
- an owner, manager, director or employee of a care home where the donor lives

Postcode	Address  Postcode  Signature or mark	Address  Postcode  Signature or mark	Title	First nam	ies		
	Postcode Signature or mark	Postcode Signature or mark	Last na	me .			
	Signature or mark	Signature or mark	Addres	3			
Postcode Signature or mark	Signature or mark	Signature or mark	วสมสมสมสมสมสม	SS4		980	RUNGING RUNGING ROMAN
		Date signed or marked					

Only valid with the official stamp here.	LP1H Health and welfare (04.15)	)
	11	ı

### Signature: attorney or replacement





### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page - make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

- I am aged 18 or over
- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- $\bullet$  I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- · I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered
- I can make decisions and act only when the donor lacks mental capacity.

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens

-	

For help with this section, see the Guide, part A11.

Help?

Attorney or replacement attorney	Witness
Signed (or marked) by the attorney or replacement attorney and delivered as a deed.	The witness must not be the donor of this LPA, and must be aged 18 or over.
Signature or mark	Signature or mark
Date signed or marked	Full names of witness
Day Month Year Title First names	Address
Last name	
	Postcode

Only valid with the official stamp here.	LP1H Health and welfare (04.1	5)
	! 1	12

### Signature: attorney or replacement





### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page - make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

• I am aged 18 or over

Only valid with the official stamp here.

- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- $\bullet$  I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- · I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered
- I can make decisions and act only when the donor lacks mental capacity.

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens.

9	
7	Help?

For help with this section, see the Guide, part A11.

Attorney or replacement attorney	Witness
Signed (or marked) by the attorney or replacement attorney and delivered as a deed.	The witness must not be the donor of this LPA, and must be aged 18 or over.
Signature or mark	Signature or mark
Date signed or marked	Full names of witness
Day Month Year Title First names	Address
Last name	

LP1H Health and welfare (04.15)

### Signature: attorney or replacement





### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page - make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

- I am aged 18 or over
- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- $\bullet$  I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- · I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered
- I can make decisions and act only when the donor lacks mental capacity.

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens.

_	

For help with this section, see the Guide, part A11.

Help?

Attorney or replacement attorney	Witness
Signed (or marked) by the attorney or replacement attorney and delivered as a deed.	The witness must not be the donor of this LPA, and must be aged 18 or over.
Signature or mark	Signature or mark
Date signed or marked	Full names of witness
Day Month Year Title First names	Address
Last name	
	Postcode

Only valid with the official stamp here.	1	LP1H Health and welfare (04.15)
· · · · · · · · · · · · · · · · · · ·	1	14

### Signature: attorney or replacement





### Only sign this section after the certificate provider has signed section 10

All the attorneys and replacement attorneys need to sign. There are 4 copies of this page - make more copies if you need to.

#### By signing this section I understand and confirm all of the following:

- I am aged 18 or over
- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- $\bullet$  I have a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice
- · I must make decisions and act in the best interests of the donor
- I must take into account any instructions or preferences set out in this LPA
- I can make decisions and act only when this LPA has been registered
- I can make decisions and act only when the donor lacks mental capacity.

Further statement by a replacement attorney: I understand that I have the authority to act under this LPA only after an original attorney's appointment is terminated. I must notify the Public Guardian if this happens.

9	Help?

For help with this section, see the Guide, part A11.

Attorney or replacement attorney	Witness
Signed (or marked) by the attorney or replacement attorney and delivered as a deed.	The witness must not be the donor of this LPA, and must be aged 18 or over.
Signature or mark	Signature or mark
Date signed or marked	Full names of witness
Day Month Year Title First names	Address
Last name	
	Postcode

Only valid with the official stamp here.	LP1H Health and welfare (04.15)
	! 15



### Now register your LPA

Before the LPA can be used, it **must** be registered by the Office of the Public Guardian (OPG). Continue filling in this form to register the LPA. See part C of the Guide.

#### People to notify

If there are any 'people to notify' listed in section 6, you must notify them that you are registering the LPA now. See Part B of the Guide.

Fill in and send each of them a copy of the form to notify people – LP3.

When you sign section 15 of this form, you are confirming that you've sent forms to the 'people to notify'.

### Register now

You do not have to register immediately, but it's a good idea in case you've made any mistakes. If you delay until after the donor loses mental capacity, it will be impossible to fix any errors. This could make the whole LPA invalid and it will not be possible to register or use it.

LP1H Health and welfare (04.15)

## Register your lasting power of attorney



### Section 12

### The applicant

You can only apply to register if you are the donor or attorney(s) for this LPA. The donor and attorney(s) should not apply together.

Donor – the donor needs to sign section  Attorney(s) – If the attorneys were appeared then they all need to sign in section 15. (attorneys needs to sign	For help with this section, see the
Write the name and date of birth for each att	
Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year	Date of birth  Day Month Year
Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year	Date of birth  Day Month Year

### Who do you want to receive the LPA?



We need to know who to send the LPA to once it is registered. We might also need to contact someone with questions about the application.

We already have the addresses of the donor and attorneys, so you don't have to repeat any of those here, unless they have changed.

The donor An attorney (write name below)	Photos
Other (write name and address below)	↓ Help?
Title First names	For help with this section, see the
Last name	Guide, part B3.
Company (optional)	
	\$25
Address	<b>,</b>
Address	
Postcode  How would the person above prefer to be contacted?	
Postcode  How would the person above prefer to be contacted?	
Postcode  How would the person above prefer to be contacted? You can choose more than one.	

### Section 14 **Application fee**

There's a fee for registering a lasting power of attorney – the amount is shown on the cover sheet of this form or on form LPA120.

The fee changes from time to time. You can check you are paying the correct amount at www.gov.uk/power-of-attorney/how-much-it-costs or call 0300 456 0300. The Office of the Public Guardian can't register your LPA until you have paid the fee.



		ay?						$\sim$
Card	For security, <b>don't</b> write your credit or debit card details here.				( Help?			
	We'll contact you to process the payment.  Your phone number						For help with this	
	Your phor	ne numbe	<b>≥r</b>				<del></del>	section, see the
<b>—</b>		80325855358833088	30353030303030	X0X0X0X0X0X0X	3450000000000	565656565650		Guide, part B4.
Cheque	Enclose a	cheque v	with your	applica	tion.			
Reduced app	lication fe	e						
If the donor h			ı may no	t have to	pay the	full am	ount. See	
the Guide, pa	11 D4 101 06	stdits.						
I want to	apply to p	ay a redu	iced fee					
	ed to fill in t							
	o <b>need to s</b>	end proc	of that th	e donor	is eligib	le to pa	y a	
reduced	ee.							
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Guardian Saic				egister i	ı, you ca	н аррцу	ayanı	
within 3 mon	ths and pay							
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l'm maki Case nur	ng a repea nber e use only		tion					
l'm maki Case nur	ng a repea			nount				
Case nur	ng a repea			nount				

### Section 15 **Signature**





Do not sign this section until after sections 9, 10 and 11 have been signed.



The person applying to register the LPA (see section 12) must sign and date this section. This is either the donor or attorney(s) but not both together.

If the **attorneys** are applying to register the LPA and they were appointed to act **jointly** (in section 3), they must all sign.

#### By signing this section I confirm the following:

- I apply to register the LPA that accompanies this application
- I have informed 'people to notify' named in section 6 of the LPA (if any) of my intention to register the LPA
- I certify that the information in this form is correct to the best of my knowledge and belief

$\angle$	
1	Help?

For help with this section, see the Guide, part B5.

Signature or mark	Signature or mark
Date signed  Day Month Year	Date signed  Day Month Year
Signature or mark	Signature or mark
Date signed	Date signed
Day Month Year	Day Month Year

If more than 4 attorneys need to sign, make copies of this page.

Continuation sheet 1  Additional people	Helpline 0300 456 0300 <b>●</b>
Use this page if told to in section 2, 4 or 6 of the of attorney form.  If you use this page, you must sign it.	For help with this section, see the Guide, parts A2, A4 and A6.
Attorney LPA section 2  Replacement attorney LPA section 4  Person to notify LPA section 6  Title First names	Attorney LPA section 2 Replacement attorney LPA section 4 Person to notify LPA section 6 Title First names
Last name	Last name
Date of birth (not required for 'person to notify')  Day Month Year  Address	Date of birth (not required for 'person to notify')  Day Month Year  Address
Postcode  Email address (optional)	Postcode  Email address (optional)
<b>Donor</b> You must sign here before you sign section 9 of t Full name	the LPA, or on the same day.
Signature or mark [	Date signed or marked  Day Month Year
Only valid with the official stamp here.	LPC Continuation sheet 1 (04.1

Continuation sheet 1  Additional people	Helpline 0300 456 0300
Use this page if told to in section 2, 4 or 6 of the la of attorney form.	
Attorney LPA section 2 Replacement attorney LPA section 4 Person to notify LPA section 6  Title First names Last name Date of birth (not required for 'person to notify') Day Month Year  Address	Attorney LPA section 2 Replacement attorney LPA section 4 Person to notify LPA section 6  Title First names Last name  Date of birth (not required for 'person to notify') Day Month Year  Address
Postcode  Email address (optional)	Postcode  Email address (optional)
Donor You must sign here before you sign section 9 of the Full name  Signature or mark  Dat  Day	LPA, or on the same day.  e signed or marked  Month Year
Only valid with the official stamp here.	LPC Continuation sheet 1 (04.15)

Continuation sheet 2
<b>Additional information</b>



Use this page if told to in section 3, 4 or 7 of the lasting power of attorney form.

If you use this page, you must sign it.

What additional information are you po Use a fresh copy of this page for each ty Decisions attorneys should make j	pe of additional information	Help?
How replacement attorneys step i		For help with this
Preferences LPA section 7		section, see the Guide, parts A3,
Instructions LPA section 7		A4 and A7.
<b>Donor</b> You must sign here before you sign sect Full name	ion 9 of the LPA, or on the same o	lay.
		N COSTO CONTROL CONTRO
Signature or mark	Date signed or marked	
	Day Month Year	
		·
Only valid with the official stamp here.		LPC Continuation sheet 2 (6

### Continuation sheet 2 Additional information



Use this page if told to in section 3, 4 or 7 of the lasting power of attorney form.

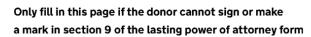


If you use this page, you must sign it.

That additional information are yo se a fresh copy of this page for eac Decisions attorneys should ma How replacement attorneys stop Preferences LPA section 7 Instructions LPA section 7	h type of additional information  ke jointly LPA section 3	Help? For help with this section, see the Guide, parts A3, A4 and A7.
onor ou must sign here before you sign s ull name	section 9 of the LPA, or on the same d	ay.

### Continuation sheet 3 If the donor cannot sign or mark







Donor	Witnesses
Full name	Witnesses must <b>not</b> be attorneys or
	replacement attorneys appointed under
	this LPA and must be aged 18 or over.
Signatory	Signature or mark of first witness
You must:	
<ul> <li>sign in the donor's presence and in the presence of 2 witnesses</li> </ul>	Full name of first witness
• sign in your own name	
• not also be a witness to this LPA	Address of first witness
sign any copies of Continuation Sheet 1 and 2 used in this LPA at the same time	Address of first witness
If the LPA is for health and care decisions:	
you must also sign and date either Option     A or Option B of Section 5, as directed     by the donor	Postcode
your signature in Section 5 must be witnessed	Signature or mark of second witness
Signed as a deed and delivered in the presence of and at the direction of the person giving this lasting power of attorney and in the presence of two witnesses.	Full name of second witness
Signature or mark	Address of second witness
- W	
Full name of person signing	
Date signed or marked	Postcode
Day Month Year	
For help with this section, see the Guide, part A9.	
Only valid with the official stamp here.	LPC Continuation sheet 3 (04.1)

### Continuation sheet 4

### Trust corporation appointed as an attorney



Only use this page if the donor has appointed a trust corporation as an attorney or replacement attorney

By execution of this deed the trust corporation understands and confirms all of the following:

- It has read this lasting power of attorney (LPA), including section 8 'Your legal rights and responsibilities'.
- It has a duty to act based on the principles of the Mental Capacity Act 2005 and to have regard to the Mental Capacity Act Code of Practice.
- It can make decisions and act only when this LPA has been registered.
- It must make decisions and act in the best interests of the person giving this LPA.
- It is not going through winding-up proceedings.
- It can spend money to make gifts but only to charities or on customary occasions such as birthdays, and for reasonable amounts, with regard to size of the donor's estate.
- It has a duty to keep accounts and financial records and produce them to the Office of the Public Guardian or to the Court of Protection on request.
- It can make decisions and act regarding the donor's property and financial affairs only at the time indicated in section 5 of this LPA.

Further statement by a trust corporation acting as a replacement attorney: It has the authority to act under this LPA only after an original attorney's appointment is terminated. It must notify the Public Guardian if that happens.



corpo given	are authorised to sign on behalf of the tration acting as attorney whose details in this continuation sheet to this lasting of attorney.	are
Signe	d as a deed and delivered by:	
Signa	ture of first authorised person	
Day	signed or marked  Month Year  ture of second authorised person (if red	quired
Full n	ame of second authorised person (if re	quired
1		

Only valid with the official stamp here.	;	LPC Continuation sheet 4 (04.15)

SCHEDULE 2

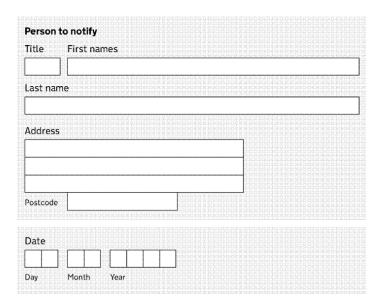
Regulation 12

"SCHEDULE 2

Regulation 10

Form of Notice of Intention to Register Lasting Power of Attorney (Form LPA3)

## Notice of intention to register a lasting power of attorney



You have received this notice because the person named on page 2 has made a lasting power of attorney.

A lasting power of attorney (LPA) is a legal document that lets someone (known as a 'donor') appoint people (known as 'attorneys') to make decisions on their behalf. It can apply to financial decisions or health and care decisions. An LPA can be used if the donor is unable to make their own decisions.

In other words, the person on page 2 is appointing the people on page 3 to make decisions on their behalf.

When they made the LPA, the donor decided you should be told about it before it's registered. This is so you can raise any concerns you may have. If you do have concerns, you can only object to the registration of the LPA for the reasons listed on page 4 of this form.

If you want to object, you must do so within 3 weeks of the date of this notice.

If you don't want to object you don't have to do anything.

LPA3 People to notify (04.15)

### Details of the lasting power of attorney



### About the donor - the person who made the LPA

Title	First names			
Last na	ıme			
Addres	S			
Postcod	9			
Abou	t the lasting po	wer of attorn	еу	
Who is	applying to register	the LPA?		
Do	nor			
Att	orney(s)			

Who is applying to register the LPA?	
Donor	
Attorney(s)	
What type of LPA is being registered?	
Property and financial affairs	
Health and welfare	
When did the donor sign the LPA?	
Day Month Year	

LPA3 People to notify (04.15)

low are the attorne	ys appointed?		Helpli 0300 456 030
There's only 1 atto			
Jointly and severa			
Jointly			
Jointly for some o	decisions, jointly and severa	ılly for other de	ecisions
Title First names		Title	First names
ast name		Last na	me
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Address		Address	S
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		12 - 10	
Postcode		Postcode	
itle First names		Title	
itle First names			First names
		Last na	me
ast name			
ast name			
		Address	5
ast name		Address	5
		Address	S

### How to object

Helpline 0300 456 0300

If you wish to object, you must do so within 3 weeks of being given this notice.

You can only object to an LPA for one of the reasons below.

### Factual objections:

- the donor or an attorney has died
- the donor and an attorney were married or had a civil partnership but have divorced or ended the civil partnership (unless the LPA says the attorney can still act if that happens)
- an attorney doesn't have the mental capacity to be an attorney (they must be able to understand and make decisions for themselves)
- an attorney has chosen to stop acting (known as 'disclaiming their appointment')
- the donor or an attorney is bankrupt, interim bankrupt or subject to a debt relief order (LPA for financial decisions only)
- the attorney is a trust corporation and is wound up or dissolved (LPA for financial decisions only)

To make a factual objection, complete form LPA007 and send it to the Office of the Public Guardian. Get the form from www.gov.uk/power-of-attorney/object-registration or by calling 0300 456 0300.

### Prescribed objections:

- the LPA isn't legally valid for example, you don't believe the donor had mental capacity to make an LPA
- the donor cancelled their LPA when they had mental capacity to do so
- there was fraud or the donor was pressured to make the LPA
- an attorney is acting above their authority or against the donor's best interests (or you know that they intend to do this)

To make a prescribed objection:

- complete form COP7 and send it to the Court of Protection. Get the form from www.gov.uk/object-registration or by calling 0300 456 4000 AND
- complete form LPA008 and send it to the Office of the Public Guardian. Get the form from www.gov.uk/object-registration or by calling 0300 456 0300

If you are objecting to a specific attorney, it may not prevent registration if other attorneys or a replacement attorney have been appointed.

You can find out more about lasting powers of attorney at www.gov.uk/power-of-attorney or by calling 0300 456 0300.

LPA3 People to notify (04.15)

### SCHEDULE 3

Regulation 13

"SCHEDULE 3

Regulation 11

Form to Register Certain Lasting Powers of Attorney (Form LP2)

## Register your lasting power of attorney



### Section 1

### About the lasting power of attorney

Donor Title First names	0
	Help?
Last name	For help with to section, see the Guide, part B1
What type of lasting power of attorney (LPA) is being registered? (tick one only)	
If you are registering 2 LPAs, you must fill in one form for each LPA.	
Property and financial affairs	
Health and welfare	

### Section 2 The applicant

Helpline 0300 456 0300

You can only apply to register if you are either the donor or attorney(s) for this lasting power of attorney (LPA). The donor and attorneys should not apply together.

<b>Donor</b> – the donor needs to sign section 5 of this form.
Attorney(s) – If the attorneys were appointed jointly in the LPA then
they all need to sign section 5 of this form. Otherwise, only one of the
attorneys needs to sign.



For help with this section, see the Guide, part B2.

Write the name and date of birth for each attorney that is applying to register the LPA. Don't include any attorneys who are not applying.

Title First names	Title First names
Last name	Last name
Date of birth  Day Month Year	Date of birth  Day Month Year
Title First names	Title First names
Last name	Last name
Date of birth	Date of birth
Day Month Year	Day Month Year

LP2 Register LPA (04.15)

	ion 3		•		
wno	ao you	want t	o receive	tne	LPA

Helpline 0300 456 0300

For help with this section, see the Guide, part B3.

We need to know who to send the LPA to once it is registered. We might also need to contact someone with questions about the application.

**We already have the addresses** of the donor and attorneys on the LPA form, so you don't have to repeat any of these here unless they have changed.

Last name  Company (optional)  Address		u like to receive the LPA and any correspondence?
Other (write name and address below)  Title First names  Last name  Company (optional)  Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone  Phone	The donor	
Title First names  Last name  Company (optional)  Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone	An attorne	ey (write name below)
Last name  Company (optional)  Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone	Other (wri	te name and address below)
Company (optional)  Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone	Title First	names
Company (optional)  Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone		
Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone	Last name	
Address  Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone		
Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone	Company (opti	ional)
Postcode  How would the person above prefer to be contacted?  You can choose more than one.  Post  Phone		
How would the person above prefer to be contacted? You can choose more than one.  Post  Phone	Address	
How would the person above prefer to be contacted? You can choose more than one.  Post  Phone		
How would the person above prefer to be contacted? You can choose more than one.  Post  Phone		
How would the person above prefer to be contacted? You can choose more than one.  Post  Phone		
You can choose more than one.  Post  Phone	Postcode	
You can choose more than one.  Post  Phone		
Post Phone	How would the	e person above prefer to be contacted?
Phone Phone	You can choose	e more than one.
Phone Phone	Post	
	FUSL	
Email		
	Phone [	
Welsh (We will write to the person in Welsh)		

If you need to update anyone else's address, use section 6.

LP2 Register LPA (04.15)

### Section 4 **Application fee**



There's a fee for registering a lasting power of attorney – the amount is shown on the cover sheet of this form and on form LPA120.

The fee changes from time to time. You can check you are paying the correct amount at www.gov.uk/power-of-attorney/how-much-it-costs or call 0300 456 0300. The Office of the Public Guardian can't register your LPA until you have paid the fee.

	you like to pay?	$\sim$
Card	For security, don't write your credit or debit card details here.  We'll contact you to process the payment.	Help?
	Your phone number	section, see the
		Guide, part B4.
	plication fee	
Reduced ap		
	has a low income, you may not have to pay the full amount.	
If the donor	has a low income, you may not have to pay the full amount. de, Part B4 for details.	
If the donor See the Guid	ээ тайын оо санын арын байын Тоосийн оо Тоой оо санын байын Тоос оо алын санын байын оо сынын байын байын байы	

### For OPG office use only

Payment reference	!
Payment date	Amount
Day Month Year	<u> </u>

LP2 Register LPA (04.15)

### Section 5 **Signature**

Helpline 0300 456 0300

The person applying to register the lasting power of attorney (LPA) (see section 2) must sign and date this section. This is either the donor or attorney(s) but not both together.

If the **attorneys** are applying to register the LPA and they were appointed to act **jointly** they must all sign.

### By signing this section I confirm the following:

- I apply to register the LPA that accompanies this application
- I have informed 'people to notify' named in the LPA (if any) of my intention to register the LPA
- I certify that the information in this form is correct to the best of my knowledge and belief

Help?

For help with this section, see the Guide, part B5.

Signature or mark	Signature or mark	
Date signed  Day Month Year	Date signed  Day Month Year	
Signature or mark	Signature or mark	
Date signed	Date signed	
Day Month Year	Day Month Year	

If more than 4 attorneys need to sign, make copies of this page.

LP2 Register LPA (04.15)

### Section 6 Addresses

### Helpline 0300 456 0300

### Use this page:

- if the LPA was made before 1 October 2009, to tell us **all** the attorneys' addresses
- if the LPA was made since 1 October 2009 and the donor or any attorney has changed address

Title First names	Title First names
Last name	Last name
Address	Address
Postcode	Postcode
Email address	Email address
Title First names	Title First names
Last name	Last name
Address	Address
Postcode	Postcode
Email address	Email address

LP2 Register LPA (04.15)

### **SCHEDULE 4**

Regulation 15

### "SCHEDULE 4

Regulation 13

Form of Notices of Application to Register a Lasting Power of Attorney

### PART 1

Form of Notice to Attorney: Application to Register a Lasting Power of Attorney (Form LPA003A)



Office of the Public Guardian PO Box 16185 Birmingham B2 2WH

> Tel: 0300 456 0300 Fax: 0870 739 5780

customerservices@publicguardian.gsi.gov.uk www.gov.uk/opg

### Notice to attorney: application to register a lasting power of attorney (LPA003A)

Date:

Case number:

To:

You have received this notice because:

(the 'donor') made a lasting power of attorney (LPA) for

- they named you as attorney in that LPA
- the person(s) named below has applied to register the LPA

#### Person(s) who applied to register the LPA

The following person(s) applied to register the LPA:

### Your right to object

You can object to the proposed registration of the LPA.

You have 3 weeks from object.

to object. Page 2 of this notice tells you how to

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

### How to object

If you wish to object, you must do so within 3 weeks of being given this notice.

You can only object to an LPA for one of the reasons below.

### Factual objections:

- · the donor or an attorney has died
- the donor and an attorney were married or had a civil partnership but have divorced or ended the civil partnership (unless the LPA says the attorney can still act if that happens)
- an attorney doesn't have the mental capacity to be an attorney (they must be able to understand and make decisions for themselves)
- an attorney has chosen to stop acting (known as 'disclaiming their appointment')
- the donor or an attorney is bankrupt, interim bankrupt or subject to a debt relief order (financial decisions LPA)
- the attorney is a trust corporation and is wound up or dissolved (financial decisions LPA)

To make a factual objection, complete form LPA007 and send it to the Office of the Public Guardian. Get the form from www.gov.uk/power-of-attorney/object-registration or by calling 0300 456 0300.

#### Prescribed objections:

- the LPA isn't legally valid for example, you don't believe the donor had mental capacity to make an LPA
- the donor cancelled their LPA when they had mental capacity to do so
- · there was fraud or the donor was pressured to make the LPA
- an attorney is acting above their authority or against the donor's best interests (or you know that they intend to do this)

To make a prescribed objection:

- complete form COP7 and send it to the Court of Protection. Get the form from www.gov.uk/object-registration or by calling 0300 456 4000 AND
- complete form LPA008 and send it to the Office of the Public Guardian. Get the form from www.gov.uk/object-registration or by calling 0300 456 0300

If you are objecting to a specific attorney, it may not prevent registration if other attorneys or a replacement attorney have been appointed.

You can find out more about lasting powers of attorney at www.gov.uk/power-of-attorney or by calling 0300 456 0300.

LPA003A (04.15)

### PART 2

Form of Notice to Donor: Application to Register a Lasting Power of Attorney



Office of the Public Guardian PO Box 16185 Birmingham B2 2WH

> Tel: 0300 456 0300 Fax: 0870 739 5780

customerservices@publicguardian.gsi.gov.uk www.gov.uk/opg

### Notice to donor: application to register a lasting power of attorney (LPA003B)

a lasting	power o	f attorney	(LPA003B)
Date:			

Case number:

You have received this notice because:

- You made a lasting power of attorney (LPA) for
- the person(s) named below has applied to register the LPA

### Person(s) who applied to register the LPA

The following attorney(s) applied to register the LPA:

### Your right to object

You can object to the proposed registration of the LPA.

You have 3 weeks from

to object.

### How to object

Complete form LPA006 and send it to the Office of the Public Guardian – get the form from www.gov.uk/object-registration or by calling 0300 456 0300.

LPA003B (04.15)

### **SCHEDULE 5**

Regulation 16

"SCHEDULE 6

Regulation 20

Form of Disclaimer by a Proposed or Acting Attorney under a Lasting Power of Attorney (Form LPA005)



Form LPA005

# Disclaimer by a proposed or acting attorney under a lasting power of attorney

1. Donor details (the person who made the lasting power of attorney)		
Title	First names	
Last na	me	
Addres	5	
/\documents		
Postcode		
OSICOU		

### To the donor

You have received this notice because:

- you made a lasting power of attorney (LPA)
- you chose the person named on page 2 (the 'disclaiming attorney') as an attorney for that LPA
- that person now wishes to give up their role as an attorney (this is called 'disclaiming their appointment').

LPA005 (04.15)

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	t the lasting power of attorney (LPA)
What ty	pe of LPA is it?
Pro	perty and financial affairs
Hea	alth and welfare
(To find	d the donor sign the LPA? out, look at Part A of the LPA if it was made before 1 April 2015 or 9 if it was made on or after that date)
Date Day	Month Year
	LPA registered by the Office of the Public Guardian? se 1 of the LPA – the section marked 'OPG office use only')
When was	as the LPA registered?  Month Year
	the 'OPG reference number'? (see page 1 of the LPA)
<b>3. Discl</b> a Title	aiming attorney details (the person sending this notice) First names
Last nan	ne
Address	
Address	
Address Postcode	
	umber

LPA005 (04.15)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

4. Signature and date	
I disclaim my appointment as atto	orney under the lasting power of attorney made by the donor named on
this form. I will send copies of this	s form to any other attorneys named on the lasting power of attorney
and to the Office of the Public Gu	ardian:
Signature or mark	Date signed
	Day Month Year

### Notes for the person completing this form

### When you have completed and signed this form:

- send the original form to the donor
- send a copy of this form to any other attorneys that were named in the LPA
- if you are the only attorney, send a copy of the form to any replacement attorneys named in the LPA

### If the Office of the Public Guardian (OPG) has registered the LPA, you should also:

- · send a copy of this form to OPG
- send any copies of the LPA that you have to OPG

Address: Office of the Public Guardian, PO BOX 16185, Birmingham, B2 2WH

If you have any queries call the OPG contact centre on 0300 456 0300.

LPA005 (04.15)

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

LPA005 (04.15)

#### EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations amend the Lasting Powers of Attorney, Enduring Powers of Attorney and Public Guardian Regulations 2007 (the 2007 Regulations) as follows—

- regulation 4(a) of these Regulations amends regulation 2 of the 2007 Regulations to change the defined term "named person" to "person to notify", to modernise the language used and to be consistent with the forms introduced by these Regulations. These Regulations also make amendments consequential on the change to "person to notify";
- regulation 4(b) of these Regulations amends regulation 2 of the 2007 Regulations to change the definition of "prescribed information", to be consistent with the new forms;
- regulation 6 of these Regulations omits regulation 7 of the 2007 Regulations (requirement for 2 LPA certificates in certain circumstances);
- regulation 7 of these Regulations amends regulation 9 of the 2007 Regulations, to reflect the redesign of forms for lasting powers of attorney, and the omission of regulation 7 of the 2007 Regulations;
- regulation 8 of these Regulations amends regulation 10 of the 2007 Regulations to reflect the number of the new form of notice of intention to register a lasting power of attorney;
- regulation 9 of these Regulations substitutes regulation 11 of the 2007 Regulations, so that the regulation accommodates registration of both existing and new style lasting powers of attorney introduced by these Regulations and also repeat applications for registration of both existing and new style lasting powers of attorney;
- regulations 11 to 13, 15 and 16 of these Regulations introduce new forms for and in relation to lasting powers of attorney;
- regulation 14 of these Regulations omits Schedule 3A of the 2007 Regulations (repeat application to register a lasting power of attorney).

Regulations 17 to 19 of these Regulations contain transitional provisions in relation to applications to register, and repeat applications to register lasting powers of attorney.